



ICSEW

INTERAGENCY COMMITTEE OF
STATE EMPLOYED WOMEN

GENERAL MEMBERSHIP MEETING
Location: Department of Labor and Industries
7273 Linderson Way, Tumwater

November 14, 2006 8:30 a.m. – 4:30 p.m.

8:30 – 9:00	Registration and Networking	All	
9:00 – 9:20	Welcome and introduce new members Ice Breaker	Dianna	Information Sharing
9:20 – 10:00	Committee Updates	Committee Chairs	Information Sharing
10:00 – 10:20	Governor's Update	Peter Bogdanoff	
10:20 – 10:35	Break		
10:35 – 11:05	Suffrage Centennial Commemoration	Shanna Stevenson, Women's History Consortium, Director	Information Sharing
11:05 – 11:30	Wellness Activity	H & W Committee	Information Sharing
11:30 -12:55	Lunch	All	Network
1:00 – 3:00	Panel Discussion	PERC Ken Latsch, LRO Steve McClain, WFSE Liz Larsen WPEA Marian Gonzales	Information & Guidelines
3:00 – 3:15	Debrief	All	
3:15 – 3:30	Break		
3:30 – 4:30	Committee Meetings	All	

Attendance Policy:

Excused absence is when at least 3-days notice is provided to the Membership Chair and an alternate attends in the members place. Two unexcused absences in a row will result in contact from the communications committee to ensure member interest is still present. Wendy Bennett, Membership Chair, (360) 902-0359, e-mail: BennettW@sao.wa.gov

Meeting Ground Rules

Be on time: start meeting on time
Don't put yourself or others down
No interrupting others, back talk or side bars
Participate
Agree to disagree
Notification if not attending
Fragrance free-please
Humor is encouraged Share, but be concise
Come prepared
What's discussed here – stays here
Respect and support decisions of the committee
Respect others opinion
Take ownership of what you say
Silence cell phones and pagers

Meeting Expectations

Be on time
Volunteer/commit realistically
Circulate. Spread out and meet new members
Notification if not attending
Expectations of Goal/outcome based agenda
Time valuable/make good use of time/shorter meetings
Figure out better seating/room configuration
Personal sharing time
Knowledge of all the agencies/share at meetings

Attendance Policy:

Excused absence is when at least 3-days notice is provided to the Membership Chair and an alternate attends in the members place.
Two unexcused absences in a row will result in contact from the communications committee to ensure member interest is still present.
Wendy Bennett, Membership Chair, (360) 902-0359, e-mail: BennettW@sao.wa.gov